

# CYPRESS CONSULTING

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## Why Choose Cypress?

We offer state-of-the-art cloud computing and the most advanced technology to streamline your daily business activities. Collaboration, speed and productivity will improve with applications and add-ons to include: Intuit Payment Solutions, Go Payment, Bill.com, Google Docs, Mavenlink and Sign-N-Send. Our creative solutions are tailor designed to meet the specific needs of each business and guaranteed to maximize your ability to run and grow your business!

## Bookkeeping & Accounting Options

### Quickbooks Online

Secure cloud server maintains information with anytime/anyplace access; works on iPhone, Blackberry and Android mobile phones.

QBO has service for 1-5 users plus free accountant user licenses.

You can enter daily transactions and be monitored by us or we can handle 100% of the transactions for you.

Transactions from your banks and credit cards are automatically downloaded and entered into QBO, eliminating data entry.

Invoicing and receipts are automated; reducing collections with online payment options.

Automatic back-up and upgrades at no additional cost.

### Quickbooks Desktop

You have several options using a desktop version:

- We can maintain all your data on our server and handle the transaction entries for you; updates of your company's status will be given daily/weekly/monthly/quarterly or as needed.

- You can maintain your data on your server and we are able to remote into your QB file and handle all of your bookkeeping and accounting needs, OR you can handle all the bookkeeping and we will monitor your accounting as needed.

With your desktop version, you still have the benefit of the downloaded transactions and automated invoicing/receipts as with QBO.

Both QBO and QBD offer many applications to enhance the existing services that are provided.

## Top Apps & Add-Ons

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Control cash flow, collect receivables 2-3 times faster, and manage accounts payable with online approvals and payment. Data is 100% secure with enterprise level security.



### Sign-N-Send

Sign any PDF or Microsoft Office document straight from your iPhone, iPad or Android device and send it via email.



Zoom.us provides a 3-in-1 meeting platform with HD video conferencing, mobility and web meetings. It is the first available mobile-screen sharing that works across desktop, tablet, mobile and room systems.



Work with colleagues and clients on projects in a completely secure environment. You can send messages, share files, manage budgets, track time & expenses and send invoices. Access from your mobile devices to stay on top of important projects.

All bookkeeping and accounting options include initial set-up of your accounting system along with implementing all of your historical data. Training and support is provided to all clients at no additional cost. For existing QB users, we will ensure that your current processes and workflows are the most efficient option for your business.

## Payroll

Cypress Consulting offers a range of payroll services for our clients. Online payroll is available and can be run from your mobile device for anytime/anyplace access.

The benefits:

- \*No additional costs are paid to a separate payroll company
- \*Payroll activity is downloaded directly into QB, eliminating data entry
- \*Tax rates are updated automatically
- \*Direct deposit is offered at no additional fee
- \*All tax forms are filed electronically with ACH payments made directly from QB
- \*Job costing and time tracking are available

## Tax Preparation and Filing

As a client of Cypress Consulting, we know how to prepare your taxes based on the needs of your company. Most tax preparation companies do not know your business and therefore do not ask the right questions. With Cypress, you will get the benefits of professional tax preparation but do not have to pay an excessive hourly rate or a per page filled fee that a tax preparation company or CPA firm will charge.

### ***Why Cypress Consulting Is The Right Choice***

Call today to arrange your in-depth interview to discuss the options that are best suited to your business needs, expectations and existing workflows. Together, we will determine the roles and responsibilities each will have. And lastly, we will determine a flat rate monthly fee for our services, which I guarantee will be significantly less than the cost of an in-house bookkeeper, a payroll company to do your payroll and a CPA firm to do your taxes.

Remotely managing your bookkeeping and accounting is the most cost-effective and time saving answer. Web meeting platforms keep that personal connection with our clients and on-site meetings to discuss more in-depth objectives are recommended.

Try us out for 30 days and if you are not satisfied, you can cancel our service with no obligation. We are extremely confident that you will love what Cypress Consulting can do for your business and that you will be a client of ours for years to come!

Contact us at 603-566-7367 or [cypressconsulting@comcast.net](mailto:cypressconsulting@comcast.net).

Best Regards,  
*Melissa Hardy*